

Minutes...

FIGUEROA CORRIDOR PARTNERSHIP
BOARD OF DIRECTORS MEETING
12:00 p.m. Tuesday, January 8, 2008
Figueroa Corridor Partnership

BOARD OF DIRECTORS	PRESENT	ABSENT
<i>Darryl Holter</i>		X
<i>A. Bingham Cherrie</i>	X	
<i>Mary Ann Bell</i>	X	
<i>Jim Gilson</i>	X	
<i>Margaret Farnum</i>	X	
<i>Michelle Gonsalves</i>	X	
<i>Mark Cohen</i>	X	
<i>Andy Stamatin</i>		X
<i>Carey Roth</i>	X	
<i>Shelby Jordan</i>		X
<i>Fred Yadegar</i>	X	
<i>Maria Lyons</i>		X
<i>Steve Miller</i>	X	
<i>Steve Talavera</i>	X	
<i>Adrienne Lao</i>	X	
<i>Brother Tony Weidermer</i>	X	
<i>Dafer Dakhil</i>	X	
<i>Emily Cohen</i>		X
<i>Joseph Flanagan, Red Oak Investments</i>	X	
<i>Ann Dorr, Two Nine Café</i>	X	
<i>Ann Merelie Murrell, Giroux Glass</i>	X	
Ex-OFFICIO DIRECTORS		
<i>David Roberts, Field Representative, CD 8</i>	X	
<i>Jeff Catalano, Field Representative, CD 9</i>		X
<i>Henry Fimbres, Asst. Chief, Exposition Park Public Safety</i>	X	
<i>Jeff Willis, Exposition Park Public Safety</i>	X	
<i>Carey Drayton, USC Public Safety</i>	X	
<i>James Craig, Captain, Southwest Division, LAPD</i>		X
<i>Al Santillanes, CRA</i>		X
STAFF MEMBERS/GUESTS		
<i>Steve Gibson, FCP Staff</i>	X	
<i>Rena Leddy, FCP staff</i>	X	
<i>Jessica Whaley, FCP Staff</i>	X	
<i>Mark Laranger, Chrysalis</i>	X	
<i>Susie Davis, LA Child Guidance</i>	X	
<i>Hebah Farrag</i>	X	

I. CALL TO ORDER

B. Cherrie convened the meeting at 12:15 PM and introduced new Board members Ann Merelie Murrell, *Giroux Glass*, Ann Dorr, *North University Park Properties*, and Joe Flanagan, *Red Oak Investments*.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

III. PRESENTATION by LA Child Guidance

S. Davis gave a presentation on the LA Child Guidance Clinic and the program she monitors, which is the “Life Learning” program that focuses on transitional kids who are moving out and into the real world. The focus of LA Child Guidance Clinic is on low income children with mental issues. The 90% federally funded program serves about 3,000 children. S. Davis noted the “life learning” program hosts about 40 to 50 students of the ages of 15 to 21.

IV. APPROVAL OF BOARD MINUTES

MOTION: To approve the 12/11/07 minutes.

Moved by: M. Farnum

Seconded by: D. Dakhil

Passed: Yes

V. FINANCIAL REPORT (S. Talavera)

A. Financial Report

S. Talavera reviewed the Balance Sheet and Profit and Loss Budget Performance for December and Year End. He reported that the BID income at year end was \$843,918.76, slightly under budget but that there is a possibility the BID might receive some of the remaining payments. The total expense for Year End is \$932,519.66, slightly under budget due to some savings in Public Space Management. The Special Project expenditure was for the BID expansion and renewal process. J. Gilson asked how far into the \$140,000 of spendable assets takes us into 2008. Gibson said two months. S. Miller asked is the \$43,000 is a collectible figure. Gibson thinks it is, but that you never know who will pay. Staff will produce a list at the next meeting. If property owners do not pay, the Board could consider removing services from that area.

MOTION: To accept the Treasurer’s report.

Moved by: M. Cohen

Seconded by: F. Yadegar

Passed: Yes

B. 2008 Annual Operating Budget

S. Gibson reviewed the proposed 2008 Annual Operating Budget. A handout was distributed with a narrative describing the 2008 budget to help clarify changes from 2007. Gibson reported that assessment revenue will increase, as this is the first year of the new BID (with expansion). Under income categories, Gibson noted that the Cal Trans right away has been removed, since they have never paid their assessment. This will also reduce the reserve dollar amount for non/slow payment. Gibson reported that in expenses, staff will track new expenses closely, paying particular attention to expenses for expansion area. Communication expenses will decrease, as most marketing now will be done in-house by staff. In Public Space Management expenses, one person for each team will be added and the route will be reorganized. Gibson reported that the 2008 budget is on target and therefore, there are no reserves for 2009. The Board will need to consider cutting costs or a rate increase in April 2008. Gibson noted that any changes to the budget for next year need to be submitted by May of 2008.

MOTION: To accept the proposed 2008 Annual Operating Budget

Moved by: D. Dakhil

Seconded by: M. Cohen

Passed: Yes

VI. EXECUTIVE DIRECTOR'S REPORT (S. Gibson)

- A. Blooming of the Roses**-S. Gibson reported that the Blooming of the Roses Luncheon will be held on April 24, 2008.

VII. OPERATIONS REPORT (R. Leddy)

A. R. Leddy reported on the expanded services beginning in the new area on January 3. The BID expanded on Adams to Hoover, on Hoover from Jefferson to the 10 Freeway and around the USC Parking garage. Security of the new area will be from 8am to 11pm and will extend to midnight in the warmer weather. She reported that the Clean Team will continue with litter pick-up, can removal, graffiti removal and calls for service.

B. **Newsletter** – Leddy noted to the Board that if anyone has any information for the newsletter to please submit your ideas to staff.

C. **Clean and Safe Statistics**-Leddy distributed year end statistics report for Clean and Safe Teams. She noted that staff has received calls from the expansion area with many property owners and businesses commenting that they are happy the BID is servicing the area, especially at nighttime.

VIII. CHAIRMAN REPORT (B. Cherrie)

- A. Board Officers**-B. Cherrie reported on nominations for 2008 Officers that include Darryl Holter, President, Bing Cherrie, Vice President, Jim Gilson, Secretary and Steve Talavera, Treasurer. The Executive Committee will include all Board officers and Margaret Farnum and Mark Cohen.

MOTION: To approve the Board Officers and Executive Committee for

2008

Moved by: M. Farnum

Seconded by: D. Dakhil

Passed: Yes

IX. NEW BUSINESS (B. Cherrie)

- A. Carey Drayton, USC Public Safety reported on the success of the 15 new cameras USC Public Safety has installed in the area. Drayton noted that there has been a 30% decrease in crime in and around the campus.
- B. February 12, 2008 will be our next Board meeting. D. Dakhil offered to host. A. Dorr offered to host the March Board of Director's meeting.
- C. S. Gibson thanked Fred Yadegar for hosting the Board today.

X. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:05pm p.m.

Moved by: B. Cherrie

Seconded by: M. Farnum

Passed: yes

Minutes...

FIGUEROA CORRIDOR PARTNERSHIP
BOARD OF DIRECTORS MEETING
12:00 p.m. Tuesday, February 12, 2008
Omar Ibn Al Khattab Foundation

BOARD OF DIRECTORS	PRESENT	ABSENT
<i>Darryl Holter</i>		X
<i>A. Bingham Cherrie</i>	X	
<i>Mary Ann Bell</i>		X
<i>Jim Gilson</i>	X	
<i>Margaret Farnum</i>	X	
<i>Michelle Gonsalves</i>		X
<i>Mark Cohen</i>	X	
<i>Andy Stamatin</i>		X
<i>Carey Roth</i>	X	
<i>Shelby Jordan</i>		X
<i>Fred Yadegar</i>	X	
<i>Maria Lyons</i>		X
<i>Steve Miller</i>	X	
<i>Steve Talavera</i>		X
<i>Adrienne Lao</i>	X	
<i>Brother Tony Weidermer</i>	X	
<i>Dafer Dakhil</i>	X	
<i>Emily Cohen</i>	X	
<i>Joseph Flanagan, Red Oak Investments</i>		X
<i>Ann Dorr, Two Nine Café</i>	X	
<i>Ann Merelie Murrell, Giroux Glass</i>	X	
Ex-OFFICIO DIRECTORS		
<i>Suzanne Jimenez, Field Representative, CD 1</i>		X
<i>David Roberts, Field Representative, CD 8</i>		X
<i>Jeff Catalano, Field Representative, CD 9</i>		X
<i>Henry Fimbres, Asst. Chief, Exposition Park Public Safety</i>		X
<i>Jeff Willis, Exposition Park Public Safety</i>		X
<i>Carey Drayton, USC Public Safety</i>		X
<i>James Craig, Captain, Southwest Division, LAPD</i>		X
<i>Al Santillanes, CRA</i>		X
STAFF MEMBERS/GUESTS		
<i>Steve Gibson, FCP Staff</i>	X	
<i>Rena Leddy, FCP staff</i>	X	
<i>Jessica Whaley, FCP Staff</i>	X	
<i>Mark Loranger, Chrysalis</i>	X	
<i>Kevin Matthews, John Tracey Clinic</i>	X	
<i>Hebah Farrag</i>	X	

I. CALL TO ORDER

B. Cherrie convened the meeting at 12:15 PM and thanked D. Dahkil for hosting the meeting.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

III. APPROVAL OF BOARD MINUTES

MOTION: To approve the 01/08/08 minutes.

Moved by: M. Farnum

Seconded by: M. Cohen

Passed: Yes

IV. FINANCIAL REPORT (S. Gibson)

A. Financial Report

S. Gibson reviewed the Balance Sheet and Profit and Loss Budget Performance for January. He reported that the BID income was \$351,827.19, which includes the first revenue of the year. The total expenses for January were \$83,444.23. Gibson reported that both income and expenses are right on target for year.

MOTION: To accept the Treasurer's report.

Moved by: F. Yadegar

Seconded by: D. Dahkil

Passed: Yes

V. EXECUTIVE DIRECTOR'S REPORT (S. Gibson)

A. Annual Meeting- S. Gibson reported that the Annual Meeting of the Figueroa Corridor Partnership will be held on March 11 at 4pm. He noted that we hope to hold the meeting at the Shrine Auditorium, which we hope will garner higher attendance from property owners. Gibson reported that at the meeting we will review the Annual Budget and financials and recognize the Clean and Safe Teams.

B. Blooming of the Roses- S. Gibson reported that the Blooming of the Roses Luncheon will be held on April 24, 2008 and the Huell Howser will be the Keynote Speaker. Gibson added that this will be a very exciting event this year with Mr. Howser speaking on the Corridor and encouraged Board participation.

VI. OPERATIONS REPORT (R. Leddy)

A. Clean and Safe Statistics- Leddy distributed year end statistics report for Clean and Safe Teams. She reported that we are fully staffed on both teams and that both supervisors are pleased with how the expansion area is being covered. She added

that the only challenge is that the Hoover expansion area is not familiar with the Ambassadors yet. Leddy also reported that there are new trash cans in the expansion area and that there are more to come. Leddy is also thinking about ways that the Clean Team can work on beautifying the freeway off-ramp at Hoover, recognizing that it is an important gateway to the District.

- B. Marketing**-Leddy reported that staff worked hard writing and putting together the Winter newsletter. She added that it is currently at the printers and will be mailed out within next week.

VII. CHAIRMAN REPORT (B. Cherrie)

- A. Update on Gateway Project**- B.Cherrie reported that the University Gateway suit has been settled. He added that the settlement allows any housing developer in and around the campus to develop without being contested.
- B. North Area Development Council**-B. Cherrie reported that the North Area Neighborhood Council requests that a member of the Figueroa Corridor Board of Directors sit on the Council. Hebah Frarrag, *Omar Ibn Khattab Foundation*, volunteered to sit on the Council.

IX. NEW BUSINESS (B. Cherrie)

- A. A.Dorr reported to the Board that the Town and Gown will be presenting on agriculture and Expo Park at their next meeting. She inquired whether the presentation could be displayed at the Roses Luncheon. Leddy said that staff would work with A. Dorr to determine the best way to make the presentation.

X. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 12:15pm p.m.

Moved by: B. Cherrie
Seconded by: M. Farnum
Passed: yes

Minutes...

FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, April 8, 2008, 1007 West 24th Street

BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter	X	
A. Bingham Cherrie	X	
Mary Ann Bell		X
Jim Gilson	X	
Margaret Farnum	X	
Michelle Gonsalves		X
Mark Cohen	X	
Andy Stamatin		X
Carey Roth		X
Shelby Jordan		X
Fred Yadegar		X
Maria Lyons		X
Steve Miller	X	
Steve Talavera	X	
Adrienne Lao		X
Brother Tony Weidermer	X	
Dafer Dakhil	X	
Emily Cohen	X	
Joseph Flanagan, Red Oak Investments	X	
Ann Dorr, Two Nine Café	X	
Christina Macias, Chano's	X	
Ann Merelie Murrell, Giroux Glass		X
Ex-OFFICIO DIRECTORS		
Suzanne Jimenez, Field Representative, CD 1		X
David Roberts, Field Representative, CD 8		X
Jeff Catalano, Field Representative, CD 9		X
Henry Fimbres, Asst. Chief, Exposition Park Public Safety		X
Jeff Willis, Exposition Park Public Safety		X
Carey Drayton, USC Public Safety		X
James Craig, Captain, Southwest Division, LAPD		X
Al Santillanes, CRA		X
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff		X
Rena Leddy, FCP staff	X	
Jessica Whaley, FCP Staff	X	
Mark Loranger, Chrysalis	X	
Joe Cooper, John Tracey Clinic	X	
Don Macias, Chano's	X	
Mr. Miller, California Tool	X	
Hebah Farrag	X	



I. CALL TO ORDER

D. Holter convened the meeting at 12:25 PM and thanked A. Dorr for hosting the meeting.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

III. PRESENTATION: Red Oak Investments

Joe Flanagan gave a brief overview of the proposed luxury student housing project proposed for the Figueroa Corridor at Figueroa and Adams. The 1.7 acre site will be developed with 145 units of student housing, housing approximately 500 students. The project site is located at the former St. Vincent church parking lot, located directly north of the church. The project site is surrounded by historic resources. The project is currently in the Environmental Review phase and is slated for construction to begin in 2009.

IV. APPROVAL OF BOARD MINUTES

MOTION: To approve the 02/12/08 minutes.

Moved by: S. Talavera

Seconded by: M. Farnum

Passed: Yes

V. FINANCIAL REPORT (S. Talavera)

A. Financial Report

S. Talavera reviewed the Balance Sheet and Profit and Loss Budget Performance for March. He reported that the BID income was \$66,653.32, which is a reflection of a faster collection process of assessment dollars this year. The total expenses for March were \$81,097.95. Talavera reported that both income and expenses are right on target for year.

MOTION: To accept the Treasurer's report.

Moved by: A. Dorr

Seconded by: D. Dahkil

Passed: Yes

VI. EXECUTIVE DIRECTOR'S REPORT (R. Leddy)

A. Blooming of the Roses Luncheon April 24-R. Leddy reported that the Blooming of the Roses Luncheon will be held on April 24, 2008 and that Huell Howser will be the Keynote Speaker. Leddy noted to the Board that if anyone would like extra invitations for the event to let her know.

VII. OPERATIONS REPORT (R. Leddy)

- A. **Operations Update**-Leddy reported that we are fully staffed on both teams and added that we are closer to real budget numbers and predicting costs for the year.
- B. **Marketing Update**-Leddy reported that staff is working on the Spring 2008 newsletter and that if anyone had any story ideas to contact the office and forward them.

VIII. CHAIRMAN'S REPORT (D. Holter)

- A. **New Board Member Approval, Christina Macias, Chano's-**
MOTION: To approve Christina Macias as new member of the Figueroa Corridor Board of Directors.
Moved by: S. Talaver
Seconded by: D. Dahkil
Passed: Yes
- B. **28th Street**-D. Holter reported that there was a request from USC students along 28th Street, which are mostly fraternities and sororities, to meet with BID staff and look at how the BID might provide maintenance services. D. Holter and R. Leddy met with the Interfraternity Council to discuss how they might be able to contract with the BID. The IFC council will get back to the staff with their thoughts.
- C. **Update on University Gateway Project**-D. Holter reported that the lawsuit against the University Gateway project is over and that the site has been cleared for ground breaking around June 1.
- D. **Update on Prop C**-D. Holter reported that a bond for infrastructure funding was passed a few years ago. The Figueroa Corridor BID has submitted a proposal along with South Park BID, CRA and AEG asking for \$30million to use for street improvements along Figueroa Corridor. Dollars could be used for parks, improvements to Transit Oriented Developments (TODs) other amenities along the corridor.
- E. **Infill Infrastructure Grant Application and Board Resolution-**
MOTION: The attached motion was approved. See below.

IX. NEW BUSINESS (D. Holter)

- A. May 13-Board meeting to be held at the Figueroa Corridor BID offices. Chano's restaurant will cater.

X. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:30pm p.m.

Moved by: B. Cherrie
Seconded by: M. Farnum
Passed: yes

Figueroa Corridor Partnership, as co-applicant

HEREBY AUTHORIZES THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE INFILL INFRASTRUCTURE GRANT PROGRAM; THE EXECUTION OF A STANDARD AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE INFILL INFRASTRUCTUREGRANT PROGRAM.

WHEREAS:

- A. The Figueroa Corridor Partnership, a business improvement district (BID) wishes to apply as a co-applicant along with the CRA/LA and the South Park Stakeholders BID for funds through the Infill Infrastructure Grant Program; and
- B. The Figueroa Corridor Partnership, as a co-applicant, will not receive any allocation of funds through the Infill Infrastructure Grant Program; and
- C. It is understood that the applicant, CRA/LA, is the only entity that will receive allocation of funds through the Infill Infrastructure Grant Program; and
- D. The Figueroa Corridor Partnership has encouraged the participation of its Board Chair and vice Chair in the design of this application; and
- E. The California Department of Housing and Community Development (hereinafter referred to as "HCD") has issued a Notice of Funding Availability ("NOFA") for the Infill Infrastructure Grant Program established under the Housing and Emergency Shelter Trust Fund Act of 2006 (Proposition 1C) pursuant to the Infill Infrastructure Grant Program established Part 12 of Division 31 of the Health and Safety Code, commencing with Section 53545.12. Pursuant to the statute, HCD is authorized to approve funding allocations utilizing monies made available by the State Legislature to the successful applicants, subject to the terms and conditions of the statute and the Infill Infrastructure Grant Program Guidelines implemented **February 28, 2008**; and
- F. The Figueroa Corridor Partnership, as co-applicant along with CRA/LA and the South Park Stakeholders BID wishes to submit a joint application to obtain from HCD an allocation of the Infill Infrastructure Grant Program funds in the amount of up to \$30,000,000.

IT IS NOW THEREFORE RESOLVED THAT:

1. The Figueroa Corridor Partnership shall submit to HCD an application as co-applicant with CRA/LA and the South Park Stakeholders BID to participate in the Infill Infrastructure Grant Program in response to the NOFA issued on **February 28, 2008** which will request a funding allocation in the amount of \$30,000,000 for the following activities:

- Infrastructure and streetscape improvement including new street trees, bus shelters, landscaping, street lighting, and consistent sidewalk patterning along the Figueroa Corridor between Martin Luther King Boulevard and Wilshire Boulevard, and various east/west streets crossing Figueroa Street.
- Infrastructure and streetscape improvement including new street trees, bus shelters, landscaping, street lighting, and consistent sidewalk patterning along the Martin Luther King Boulevard between Vermont Avenue and Interstate 110.
- The construction of a recreation center, known as the Venice Hope Park
- The construction of sports fields within Exposition Park
- Improvements to open space adjacent to the Los Angeles Convention Center
- Feasibility study for the development of a freeway cap park

The above mentioned capital improvement projects are collectively known as Linking South LA to Downtown: Figueroa Corridor, which is located within the City of Los Angeles.

2. If the application for funding is approved, the Figueroa Corridor Partnership hereby agrees to use its best efforts to negotiate a Memorandum of Understanding with the City of Los Angeles and CRA/LA to provide maintenance of streetscape infrastructure within its jurisdiction boundaries being constructed with the Infill Infrastructure Grant Program funds for eligible activities in the manner presented in the application as approved by HCD and in accordance with program Guidelines cited above. It also may execute any and all other instruments necessary or required by HCD for participation in the Infill Infrastructure Grant Program.
3. The Figueroa Corridor Partnership BID approves and certifies all actions taken by its officers or consultants to date to complete and execute the application or to further the purposes of this resolution.
4. The Figueroa Corridor Partnership authorizes its CEO to execute in the name of the Figueroa Corridor Partnership, as co-applicant the application, the Standard Agreement, and all other documents required by HCD for participation in the Infill Infrastructure Grant Program, and any amendments thereto.

PASSED AND ADOPTED THIS 8 DAY OF APRIL, 2008, by the following vote:

AYES: 14 NAYS: 0 ABSTAIN: 0 ABSENT:
7

The undersigned Chair of the Figueroa Corridor Partnership does

hereby attest and certify that the foregoing is true and has the authority to provide the above mentioned information under compliance with the full board of directors and his duties as outlined by its by-laws.



2008

Darryl Holter, Chair

April 8,

Date

Minutes...

FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, May 13, 2008

Figueroa Corridor BID Safety Ambassador Office
3982 S. Figueroa Street, Suite 211

BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter		X
A. Bingham Cherrie	X	
Mary Ann Bell		X
Jim Gilson	X	
Margaret Farnum	X	
Michelle Gonsalves	X	
Mark Cohen	X	
Andy Stamatin		X
Carey Roth		X
Shelby Jordan		X
Fred Yadegar	X	
Maria Lyons		X
Steve Miller	X	
Steve Talavera	X	
Adrienne Lao	X	
Brother Tony Weidermer	X	
Dafer Dakhil		X
Emily Cohen		X
Joseph Flanagan, Red Oak Investments	X	
Ann Dorr, Two Nine Café		X
Christina Macias, Chano's	X	
Ann Merelie Murrell, Giroux Glass		X
Ex-Officio Directors		
Suzanne Jimenez, Field Representative, CD 1		X
David Roberts, Field Representative, CD 8		X
Jeff Catalano, Field Representative, CD 9		X
Henry Fimbres, Asst. Chief, Exposition Park Public Safety		X
Jeff Willis, Exposition Park Public Safety		X
Carey Drayton, USC Public Safety		X
James Craig, Captain, Southwest Division, LAPD		X
Al Santillanes, CRA		X
Staff Members/Guests		
Steve Gibson, FCP Staff		X
Rena Leddy, FCP staff	X	
Jessica Whaley, FCP Staff	X	
Trevor Kale, Chrysalis	X	
Kevin Matthews, John Tracey Clinic	X	
Don Macias, Chano's	X	

<i>Hebah Farrag</i>	X	
<i>Irene Rodrigues, USC Credit Union</i>	X	
<i>Art Yoon, USC</i>	X	



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I. CALL TO ORDER

B. Cherrie convened the meeting at 12:20 PM and thanked Chano's for providing lunch for the meeting.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

III. APPROVAL OF BOARD MINUTES

MOTION: To approve the 04/08/08 minutes.

Moved by: M. Gonsalves

Seconded by: T. Wiedemer

Passed: Yes

IV. FINANCIAL REPORT (S. Talavera)

A. Financial Report

S. Talavera reviewed the Balance Sheet and Profit and Loss Budget Performance for April. Talavera reported that both income and expenses are right on target for the year. The expenses were noted in the Public Space Management category, as Safety Ambassadors are fully staffed.

MOTION: To accept the Treasurer's report.

Moved by: M. Farnum

Seconded by: J. Flanagan

Passed: Yes

A. Discussion and Approval of 2009 Assessment Rate

S. Talavera reported that the Board can increase assessment rates up to 5% per year, however it is also tied to the CPI which is current 3.9%. Therefore, the highest increase the board can approve is 3.9%. He noted that it is important to maintain a \$190,000 surplus that can be carried over into the new fiscal year to cover expenses until the Assessment money begins to come in. He stated that the Executive Committee is recommending a 3.9% rate increase as per CPI. B. Cherrie added that in the prior 5 years, there has only been one increase and staff has been prudent in budget and expenditures. Gilson added that staff needs to make a recommendation now for January 2009 because the assessment roll is due to the County assessor's office by June 1.

MOTION: To increase the assessment rate for 2009 to 3.9%.

Moved by: J. Gilson

Seconded by: S. Miller

Passed: Yes

V. EXECUTIVE DIRECTOR'S REPORT (R. Leddy)

A. **Blooming of the Roses Recap**-R. Leddy reported that the Blooming of the Roses Luncheon was held on April 24th with about 130 people in attendance. Leddy thanked J. Whaley for all her hard work in organizing the luncheon. M. Cohen asked whether the luncheon is worth the expenditure. Leddy stated that she would add this item to next month's Agenda for discussion. She added that the Board will need to decide by September of this year if in fact they'd like to do the Luncheon again next year.

VI. OPERATIONS REPORT (R. Leddy)

A. **Operations/Marketing Update**-Leddy reported that we are down one Ambassador and that the Ambassadors are going through advanced training through Securitas "university". She noted that there have been a string of burglaries at 23rd and Fig and that LAPD and Ambassadors are working with businesses at that location to combat this issue.

B. **28th Street Update**-Leddy reported she and D. Holter had met with the fraternity and sorority houses along 28th Street as they are interested in contracting cleaning services from the BID. Leddy stated that they would be assessed on the same formula as the BID properties, but would pay one time, up-front for the service. She described it as a sub-contract of work in the area, with a renegotiation after one year. J. Flanagan noted that since this area had not seen the services, the BID should consider charging a higher fee for a one time heavy clean up.

VII. CHAIRMAN'S REPORT (B. Cherrie)

A. **New Board Member Approval, Irene Rodrigues, USC Credit Union-**

MOTION: To approve Irene Rodrigues, USC Credit Union as new member of the Figueroa Corridor Board of Directors.

Moved by: J. Flanagan

Seconded by: S. Talavera

Passed: Yes

IX. NEW BUSINESS (D. Holter)

A. June 10-Board meeting to be held at the AAA of Southern California.

B. S. Talavera announced that the LA Child Guidance Clinic is having a family fun day on May 31 and all Board members are welcome to attend.

X. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:00pm p.m.



Minutes...

FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, June 10, 2008
Automobile Club of Southern California
2601 S Figueroa St.

BOARD OF DIRECTORS	PRESENT	ABSENT
<i>Darryl Holter</i>	X	
<i>A. Bingham Cherrie</i>	X	
<i>Mary Ann Bell</i>		X
<i>Jim Gilson</i>	X	
<i>Margaret Farnum</i>	X	
<i>Michelle Gonsalves</i>	X	
<i>Mark Cohen</i>	X	
<i>Andy Stamatin</i>		X
<i>Carey Roth</i>		X
<i>Shelby Jordan</i>		X
<i>Fred Yadegar</i>	X	
<i>Maria Lyons</i>		X
<i>Steve Miller</i>	X	
<i>Steve Talavera</i>	X	
<i>Adrienne Lao</i>	X	
<i>Brother Tony Weidermer</i>		X
<i>Dafer Dakhil</i>		X
<i>Emily Cohen</i>	X	
<i>Joseph Flanagan, Red Oak Investments</i>	X	
<i>Ann Dorr, Two Nine Café</i>		X
<i>Christina Macias, Chano's</i>		X
<i>Irene Rodrigues, USC Credit Union</i>	X	
<i>Ann Merelie Murrell, Giroux Glass</i>		X
EX-OFFICIO DIRECTORS		
<i>Suzanne Jimenez, Field Representative, CD 1</i>		X
<i>David Roberts, Field Representative, CD 8</i>		X
<i>Jeff Catalano, Field Representative, CD 9</i>		X
<i>Henry Fimbres, Asst. Chief, Exposition Park Public Safety</i>		X
<i>Jeff Willis, Exposition Park Public Safety</i>		X
<i>Carey Drayton, USC Public Safety</i>		X
<i>James Craig, Captain, Southwest Division, LAPD</i>		X
<i>Al Santillanes, CRA</i>		X
STAFF MEMBERS/GUESTS		
<i>Steve Gibson, FCP Staff</i>	X	
<i>Rena Leddy, FCP staff</i>	X	
<i>Jessica Whaley, FCP Staff</i>	X	
<i>Mark Loranger, Chrysalis</i>	X	
<i>Kevin Matthews, John Tracey Clinic</i>	X	
<i>Angel Winston, EXPO Rail</i>	X	

I. CALL TO ORDER

D. Holter convened the meeting at 12:20 PM and thanked M. Gonsalves for hosting and F. Yadegar for providing lunch for the meeting.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

III. Presentation: Expo Rail Line (A. Winston)

A. Winston provided an update on the Expo Rail line construction. She reported that Phase 1, the 8.6 mile rail line from downtown to Culver City, is slated to be complete by 2010 and added that Phase 2 of the line would travel to Santa Monica. She noted that an EIR is being prepared and that funding is not yet in place for Phase 2.

IV. APPROVAL OF BOARD MINUTES

MOTION: To approve the 05/13/08 minutes.

Moved by: F. Yadegar

Seconded by: S. Miller

Passed: Yes

V. FINANCIAL REPORT (S. Talavera)

A. Financial Report

S. Talavera reviewed the Balance Sheet and Profit and Loss Budget Performance for May. Talavera reported that both income and expenses are right on target for the year and the BID has received approximately 80% of its assessment revenue. He added that the last 20% should come in within the next two months .

MOTION: To accept the Treasurer's report.

Moved by: M. Farnum

Seconded by: J. Gilson

Passed: Yes

VI. EXECUTIVE DIRECTOR'S REPORT (S. Gibson)

A. Blooming of the Roses Discussion

R. Leddy reported that there were 120 RSVPs for the luncheon this year, most of which were associated with the Park in some capacity. S. Gibson asked the board to consider whether it should continue to host the luncheon, which cost approximately \$11,000 this year. The question is whether the BID is really getting something out of the luncheon or not. S. Miller asked what the \$11,000 was spent on. Gibson replied that the bulk of the cost is for invitations, mailing, equipment rental and lunch. M. Cohen noted that since the BID may be looking at a \$40,000 deficit next year, that the Board might need to consider some cutbacks. J. Flanagan asked about the purpose of hosting this event. He

suggested that perhaps there was another event we could plan to bring attention to the Corridor, at less cost, or a better use of the money. Discussion will continue at next month's meeting. A decision needs to be made in September.

VII. OPERATIONS REPORT (R. Leddy)

- A. Safety Ambassador RFP-** Leddy reported that Staff is sending out an RFP for Safety Ambassadors per the executive committee's request. The program has not been bid on in several years, and it's a good idea to do every 3-5 years. J. Gilson and M. Cohen will sit on a review committee and if anyone would like to be on the Review Committee let R. Leddy know.
- B. Assessment increase for 2009-**Leddy distributed the 2009 assessment increases for the board members that represent properties within the BID.
- C. Lakers Finals-**Captain Palacios of the Safety Ambassador team updated the Board on the LAPD and Ambassador's plan for a Laker's championship win. He presented a plan for staffing if such a win occurs to insure against any potential damage within the corridor.
- D. MOTION: To authorize full staffing for winning game if necessary, with management review and approval.**

Moved by: M. Cohen

Seconded by: F. Yadegar

Passed: Yes

VIII. CHAIRMAN'S REPORT (D. Holter)

- A. Infill infrastructure grant application-**Holter reported that the application for funding has made it through the first step of the approval process, He added that applications are scored using a point system and that the application scored 126 out of 126 points.

IX. NEW BUSINESS (D. Holter)

No new business

X. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:00pm p.m.



Minutes...

FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, July 8, 2008

L.A. Child Guidance Clinic

3031 S. Vermont Ave.

BOARD OF DIRECTORS	PRESENT	ABSENT
<i>Darryl Holter</i>	X	
<i>A. Bingham Cherrie</i>	X	
<i>Mary Ann Bell</i>	X	
<i>Jim Gilson</i>	X	
<i>Margaret Farnum</i>		X
<i>Michelle Gonsalves</i>		X
<i>Mark Cohen</i>	X	
<i>Andy Stamatin</i>		X
<i>Carey Roth</i>		X
<i>Shelby Jordan</i>		X
<i>Fred Yadegar</i>	X	
<i>Maria Lyons</i>		X
<i>Steve Miller</i>		X
<i>Steve Talavera</i>	X	
<i>Adrienne Lao</i>	X	
<i>Brother Tony Weidermer</i>	X	
<i>Dafer Dakhil</i>		X
<i>Emily Cohen</i>		X
<i>Joseph Flanagan, Red Oak Investments</i>		X
<i>Ann Dorr, North University Park Properties</i>		X
<i>Christina Macias, Chano's</i>	X	
<i>Ann Merelie Murrell, Giroux Glass</i>		X
<i>Irene Rodriguez, USC Credit Union</i>	X	
EX-OFFICIO DIRECTORS		
<i>Suzanne Jimenez, Field Representative, CD 1</i>		X
<i>David Roberts, Field Representative, CD 8</i>	X	
<i>Jeff Catalano, Field Representative, CD 9</i>		X
<i>Henry Fimbres, Asst. Chief, Exposition Park Public Safety</i>		X
<i>Carey Drayton, USC Public Safety</i>		X
<i>James Craig, Captain, Southwest Division, LAPD</i>		X
<i>Al Santillanes, CRA</i>		X
STAFF MEMBERS/GUESTS		
<i>Steve Gibson, FCP Staff</i>	X	
<i>Rena Leddy, FCP staff</i>	X	
<i>Aaron Aulenta, FCP Staff</i>	X	
<i>Don Macias, Chano's</i>	X	
<i>Jennifer Barrera, CRA</i>	X	
<i>Glen Potvin, Pro Courier</i>	X	
<i>Mark Loranger, Chrysalis</i>	X	

I. CALL TO ORDER

D. Holter convened the meeting at 12:15 PM.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

III. APPROVAL OF BOARD MINUTES

A. MOTION: To approve the 06/10/08 minutes.

Moved by: S. Talavera

Seconded by: Fred Yadegar

Passed: Yes

B. Assessment Return Update

S. Gibson reported that a number of parcels in our current district, many from the Hoover expansion, have turned out to be zoned multi-family residential, which the City Attorney says we can't legally assess. The 07-08 assessment revenue collected for these parcels will need to be returned to the affected parcels. Both D. Holter and S. Gibson have called John Lambeth to help clarify State BID law which was originally intended have excluded single-family residential parcels rather than what it currently states, excluding parcels zoned solely residential. S. Gibson also reported that the \$37,000 deducted from our last City invoice was a mistake by the County and not the assessment revenue that will need to be returned.

IV. FINANCIAL REPORT (S. Talavera)

A. Financial Report

S. Talavera reviewed the Balance Sheet and Profit and Loss Budget Performance for June. Talavera reported that both income and expenses are pretty much on target for the year. The expenses were noted in the Public Space Management category, as the Safety Ambassadors have been fully staffed and offering full services.

MOTION: To accept the Treasurer's report.

Moved by: J. Gilson

Seconded by: T. Weidermer

Passed: Yes

B. Annual Financial Review and 5-Year Review Update

S. Gibson reported that both of the annual and 5-year reviews are still being worked on by our CPA. The reviews should be finished in the next couple weeks and will be sent out to the Board once received.

V. EXECUTIVE DIRECTOR'S REPORT (S. Gibson)

A. Blooming of the Roses Discussion- S. Gibson began the discussion by asking the Board if they wanted to continue or discontinue the Blooming of the Roses Luncheon. Either way staff needs a decision soon to begin work on planning the luncheon. Staff's position is neutral, the event cost \$11,000 annually or \$100 a head to produce. The ensuing discussion by the Board was framed around whether the return from the event made sense and if additional marketing ideas outside of the luncheon that could be pursued.

Motion: To forgo the coordinating and running of the Blooming of the Roses Luncheon for the coming year, 2009.

Moved by: M. Cohen

Seconded by: A. Lao

Opposed by: A. Cherrie, S. Talavera, I. Rodriguez

Passed: Yes

VI. OPERATIONS REPORT (R. Leddy)

A. Safety Ambassador RFP update- R. Leddy reported that RFP's have been sent out to seven security vendors; 5 local and 2 national firms. RFP's are due on July 14th and the Security Vendor Committee will conduct interviews on July 22nd, and have a recommendation on a vendor soon thereafter.

VII. CHAIRMAN'S REPORT (D. Holter)

A. Prop C Grant Update- D. Holter reported on Prop C infrastructure grant that involves our district, as well as South Park. The \$30 million would cover streetscape, transportation and green space improvements. Our proposal for the grant scored very high, 126 out of 126 to be exact. One potential project in our district would be a study looking at capping the 110 freeway to create a park between Adams Blvd. and 23rd St.

VIII. NEW BUSINESS (D. Holter)

A. There will be no Board of Directors meeting in the month of August

B. F. Yadegar and G. Potvin, Pro Courier reported on a street vacation request for Lebanon Street between Venice and Washington Blvds. Both discussed the current alley's importance to businesses and the community and asked the Board of Directors for their support in denying the petition at the Public Works Committee at City Council of a street vacation for Lebanon St. The City Engineering Department and Fire Department are both in support of denying the vacation petition.

MOTION: To support denying the petition for a vacation of Lebanon Street.

Moved by: A. Cherrie

Seconded by: M. Bell

Passed: Yes

IX. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:20pm p.m.



Minutes...

FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, September 9, 2008
USC Credit Union
3720 S. Flower St.

BOARD OF DIRECTORS	PRESENT	ABSENT
<i>Darryl Holter</i>	X	
<i>A. Bingham Cherrie</i>	X	
<i>Mary Ann Bell</i>	X	
<i>Jim Gilson</i>	X	
<i>Margaret Farnum</i>	X	
<i>Michelle Gonsalves</i>	X	
<i>Mark Cohen</i>	X	
<i>Andy Stamatin</i>		X
<i>Carey Roth</i>		X
<i>Shelby Jordan</i>		X
<i>Fred Yadegar</i>	X	
<i>Maria Lyons</i>		X
<i>Steve Miller</i>	X	
<i>Steve Talavera</i>	X	
<i>Adrienne Lao</i>		X
<i>Brother Tony Weidermer</i>	X	
<i>Dafer Dakhil (Heather Farrag)</i>	X	
<i>Emily Cohen</i>	X	
<i>Joseph Flanagan, Red Oak Investments</i>	X	
<i>Ann Dorr, North University Park Properties</i>	X	
<i>Christina Macias, Chano's</i>	X	
<i>Ann Merelie Murrell, Giroux Glass</i>	X	
<i>Irene Rodriguez, USC Credit Union</i>	X	
EX-OFFICIO DIRECTORS		
<i>Lynnelle Scaduto, Field Representative, CD 1</i>		X
<i>David Roberts, Field Representative, CD 8</i>	X	
<i>Jeff Catalano, Field Representative, CD 9</i>		X
<i>Henry Fimbres, Asst. Chief, Exposition Park Public Safety</i>		X
<i>Carey Drayton, USC Public Safety</i>		X
<i>James Craig, Captain, Southwest Division, LAPD</i>		X
<i>Al Santillanes, CRA</i>		X
STAFF MEMBERS/GUESTS		
<i>Steve Gibson, FCP Staff</i>	X	
<i>Rena Leddy, FCP staff</i>		X
<i>Aaron Aulenta, FCP Staff</i>	X	
<i>Mark Loranger, Chrysalis</i>	X	
<i>Robert Schwab, AAA</i>	X	

I. CALL TO ORDER

A. Cherrie convened the meeting at 12:10 PM.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

III. APPROVAL OF BOARD MINUTES

A. Aulenta announced an amendment to the minutes with Section 5, item A. The motion should read: To forego the coordinating and running of the Blooming of the Roses Luncheon in 2009 while investigating further opportunities to promote the Figueroa Corridor.

A. MOTION: To approve the 07/13/08 minutes.

Moved by: J. Gilson

Seconded by: Steve Miller

Passed: Yes

IV. FINANCIAL REPORT (S. Talavera)

A. Financial Report

S. Talavera reviewed the Balance Sheet and Profit and Loss Budget Performance for July and August. Talavera reported that both income and expenses are pretty much on target for the year. The expenses were noted in Administration, under Legal/Professional, where the budget is over due to legal services to help secure the Prop 1C grant. Other expenses noted were under the Public Space Management category, where maintenance expenses are over budget due to continued high fuel costs.

MOTION: To accept the Treasurer's report.

Moved by: M. Gonsalves

Seconded by: M. Farnum

Passed: Yes

B. CPA Financial Review

S. Talavera reported on the auditor's 5-year review of the BID and gave a brief overview of the revenue and expenses. Copies of the auditor's review have been distributed by email and at the board meeting.

MOTION: To accept the auditor's review.

Moved by: T. Wiedemer

Seconded by: F. Yadegar

Passed: Yes

C. Assessment Return Update

S. Gibson reported that a number of parcels in our current district, many from the Hoover expansion, have turned out to be zoned multi-family residential, which the City Attorney says we can't legally assess. The 07-08 assessment revenue collected for these parcels will need to be returned to the affected parcels. Staff is in the process of preparing a letter giving affected property owner three options for their 07-08 assessment. These options include reimbursement, allowing 07-08 assessment to pay for services received, or continuing to pay on a voluntary basis for the remainder of the BID term.

V. EXECUTIVE DIRECTOR'S REPORT (S. Gibson)

- A. CRA/Figueroa Streetscape Project-** S. Gibson reported on the upcoming streetscape projects and park study resulting from the Prop 1C grant money, approximately of 30 million. Both S. Gibson and D. Holter are part of the steering committee that meets monthly with the CRA. Project construction is about three years away.

VI. OPERATIONS REPORT (S. Gibson)

- A. Safety Ambassador RFP update-** S. Gibson reported that RFP's sent out to seven security vendors and after interviewing four qualified firms the Security Committee has narrowed its choice to two firms; Securitas and Services Group Incorporated (SGI). The Executive Committee is recommending contracting with Securitas for another year and after that time reviewing Securitas again. Staff has also asked Securitas if they can look at reducing their costs to be more in line with the SGI proposal.

MOTION: To accept the Committee's findings and choose Securitas to provide BID security services for another year.

Moved by: A. Cherrie

Seconded by: S. Miller

Passed: Yes

- B. Dedicated Pressure Washing-** S. Gibson reported that Chrysalis has created a proposal that would allow the BID to have greater control over its pressure washing operation. Dedicated equipment and crew would be split amongst three BID's (Culver City, North Hollywood and Figueroa Corridor) allowing us to dictate when and where we'd like the cleaning to occur. Figueroa Corridor would receive increased hours and the monthly cost would increase approximately \$800 per month.

MOTION: To sign the power washing agreement with Chrysalis, that will include a 30-day termination clause.

Moved by: F. Yadegar

Seconded by: S. Talavera

Passed: Yes

VII. CHAIRMAN'S REPORT (D. Holter)

A. Spirit of Chrysalis Award- D. Holter reported that the Figueroa Corridor Partnership has been chosen by Chrysalis as its customer of the year and will be receiving an award at the upcoming Spirit of Chrysalis event. D. Holter brought up the idea of BID members purchasing tickets for a table at the event to represent the Figueroa Corridor. Chrysalis will look into discounted tickets for our members and staff will distribute information on the event and tickets shortly.

VIII. NEW BUSINESS (D. Holter)

-D. Holter reported he has been asked to participate in helping to create a community plan for the South Los Angeles area.

-D. Holter reported he will be hosting a meet and greet breakfast at his Audi store for County Supervisor Candidate Bernard Parks on Friday, September 12 at 8am.

IX. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:30pm p.m.

Minutes...

FIGUEROA CORRIDOR PARTNERSHIP
BOARD OF DIRECTORS MEETING
12:00 p.m. Tuesday, November 11, 2008
1007 W. 24th Street

BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter	X	
A. Bingham Cherrie	X	
Mary Ann Bell		X
Jim Gilson		X
Margaret Farnum		X
Michelle Gonsalves		X
Mark Cohen	X	
Andy Stamatin		X
Carey Roth		X
Shelby Jordan		X
Fred Yadegar	X	
Maria Lyons		X
Steve Miller	X	
Steve Talavera	X	
Adrienne Lao	X	
Brother Tony Weidermer	X	
Dafer Dakhil (Heather Farrag)		X
Emily Cohen		X
Joseph Flanagan, Red Oak Investments		X
Ann Dorr, North University Park Properties	X	
Christina Macias, Chano's		X
Ann Merelie Murrell, Giroux Glass	X	
Irene Rodriguez, USC Credit Union	X	
Ex-OFFICIO DIRECTORS		
Lynnelle Scaduto, Field Representative, CD 1		X
David Roberts, Field Representative, CD 8		X
Jeff Catalano, Field Representative, CD 9		X
Henry Fimbres, Asst. Chief, Exposition Park Public Safety		X
Carey Drayton, USC Public Safety		X
James Craig, Captain, Southwest Division, LAPD		X
Al Santillanes, CRA		X
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff	X	
Rena Leddy, FCP staff	X	
Aaron Aulenta, FCP Staff		X
Mark Loranger, Chrysalis	X	
Robert Schwab, AAA	X	

I. CALL TO ORDER

D. Holter convened the meeting at 12:10 PM.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments. Thanked Ann Dorr for hosting the meeting.

III. APPROVAL OF BOARD MINUTES

A. MOTION: To approve the 09/16/08 minutes.

Moved by: A. Dorr

Seconded by: Steve Miller

Passed: Yes

IV. FINANCIAL REPORT (S. Talavera)

A. Financial Report

S. Talavera reviewed the Balance Sheet and Profit and Loss Budget Performance for October. Talavera reported that 100% of the income has come in and slightly more than was budgeted. We are over budget in legal fees due to the Prop 1 C grant application, and Communications due to the Newsletter design. We are under budget in office expense due to a savings in insurance. Public Space Management shows that we are over budget \$38,000 which should come down a bit by year end.

S. Gibson discussed and reviewed a detailed handout explaining why the Public Space management category is over budget. Basically, we didn't budget in personal, vacation time and phone expenses which equal about \$8600. In addition, historically we did not budget for full employment because there was always turnover. We took this into consideration and budgeted 10% less. However, there was less employee turnover this year. We were 4% understaffed or 660 hours versus 576 hours. In clean expense we are over budget due to the following issues:

1. Pressure washing was approved and increased \$800 a month in September.
2. The truck was replaced in March with costs going from \$400 month to \$975 per month
3. Gas and Oil costs went up 20%
4. Dump fees increased

Additionally, we have to reimburse \$47,000 to property owners zoned residential. We hope to capture back about \$22,000 of that money. Over all, we planned to be over budget \$40,000; using that amount from our reserves. We expect to be \$48,000 over budget by year end; making it \$8000 more than budgeted. 2009 will be our tightest year and with less reserves.

MOTION: To accept the Treasurer's report.

Moved by: A. Dorr
Seconded by: F. Yadegar
Passed: Yes

C. Non-payees

S. Gibson explained a sheet showing those property owners that haven't paid. There is \$43,000 worth of outstanding assessment. The Board asked the staff to mail a certified letter to those property owners who haven't paid expressing the possibility of stopping services and/or placing a lien on the property.

V. EXECUTIVE DIRECTOR'S REPORT (S. Gibson)

- A. **CRA/Figueroa Streetscape Project**- S. Gibson reported on the upcoming streetscape projects and park study resulting from the Prop 1C grant money, approximately of 30 million. Both S. Gibson and D. Holter are part of the steering committee that meets monthly with the CRA. Project construction is about three years away. He distributed some preliminary drawings.

VI. OPERATIONS REPORT (S. Gibson)

Staff implemented a lighting survey of the district. There are about 40-50 lights out. They have been reported to the City. D. Holter asked that a copy be sent to him.

VII. CHAIRMAN'S REPORT (D. Holter)

- A. D. Holter discussed the Committee for the South LA Community Plan and possible ways for Figueroa Corridor to assist in developing BIDs.
- B. We will bring the board a list of nominations for board elections at the next meeting.

VIII. NEW BUSINESS (D. Holter) -no new business

IX. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:30pm p.m.

Minutes...

FIGUEROA CORRIDOR PARTNERSHIP
BOARD OF DIRECTORS MEETING
12:00 p.m. Tuesday, December 09, 2008
LA Coliseum

BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter	X	
A. Bingham Cherrie	X	
Mary Ann Bell	X	
Jim Gilson		X
Margaret Farnum	X	
Robert Schwab	X	
Mark Cohen	X	
Andre Bennington	X	
Carey Roth		X
Fred Yadegar	X	
Maria Lyons		X
Steve Miller	X	
Steve Talavera	X	
Adrienne Lao		X
Brother Tony Weidermer	X	
Dafer Dakhil (Heather Farrag)		X
Emily Cohen	X	
Joseph Flanagan, Red Oak Investments	X	
Ann Dorr, North University Park Properties	X	
Christina Macias, Chano's	X	
Ann Merelie Murrell, Giroux Glass		X
Irene Rodriguez, USC Credit Union	X	
Eddie Kouyoumdjian, Exposition Park	X	
Ex-OFFICIO DIRECTORS		
Lynnelle Scaduto, Field Representative, CD 1	X	
David Roberts, Field Representative, CD 8		X
Jeff Catalano, Field Representative, CD 9		X
Henry Fimbres, Asst. Chief, Exposition Park Public Safety		X
Carey Drayton, USC Public Safety		X
James Craig, Captain, Southwest Division, LAPD		X
Al Santillanes, CRA		X
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff	X	
Rena Leddy, FCP staff	X	
Aaron Aulenta, FCP Staff		X
Katie Gibson, FCP Staff	X	
Mark Loranger, Chrysalis	X	

I. CALL TO ORDER

D. Holter convened the meeting at 12:10 PM.

II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments. D. Holter thanked Margaret Farnum for hosting the meeting.

III. APPROVAL OF BOARD MINUTES

A. MOTION: To approve the 11/11/08 minutes.

Moved by: A. Dorr

Seconded by: B. Schwab

Passed: Yes

IV. FINANCIAL REPORT (S. Talavera)

A. Financial Report

S. Talavera reviewed the Balance Sheet and Profit and Loss Budget Performance for November. Talavera reported that 100% of the income has come in and slightly more than was budgeted. He stated that the budget is over in legal fees due to the Prop 1 C grant application, and in Communications due to the Newsletter design. The budget is under in office expense due to a savings in insurance. Public Space Management shows that it is over budget \$38,000 which should come down a bit by year end.

S. Gibson discussed why the Public Space management category is over budget. Additionally, he explained that Figueroa Corridor must reimburse \$47,000 to property owners that are zoned residential. He believes that about \$22,000 of that money will be "donated" back to the Corridor. It is expected that over all the budget will be over about \$45,000 end; making it \$5000 more than budgeted. M. Cohen explained that LATTC paid back assessment fees of \$45,000, making up for the amount which was over budget. 2009 will be the Corridor's tightest year and with less reserves than in previous years.

MOTION: To accept the Treasurer's report.

Moved by: M. Farnum

Seconded by: B. Schwab

Passed: Yes

B. 2009 Proposed Budget

S. Gibson discussed and reviewed the 2009 draft budget with the attached detailed handout.

MOTION: To accept the 2009 Budget.

Moved by: F. Yadegar

Seconded by: T. Wiedemer

Passed: Yes

V. EXECUTIVE DIRECTOR'S REPORT

Christmas Bonuses- R. Leddy recommended staying with the same amount of bonuses given last year for a total of \$9,300 for 24 members of the team. This is up from \$8,150 last year because of the expanded district and the two new team members added.

MOTION: To approve the Christmas Bonus amounts.

Moved by: B. Cherrie

Seconded by: T. Wiedemer

Passed: Yes

VI. OPERATIONS REPORT (R. Leddy)

28th St Agreement- R. Leddy explained the 28th Street cleaning and maintainance contract, which includes litter pick-up, emptying of trash cans, grafitti removal, and pressure washing. The Greek houses along 28th St will be billed 50% now and 50% six months into contract. This contract will use existing personnel and not require any new staffing.

VII. CHAIRMAN'S REPORT (D. Holter)

- A. D. Holter discussed the proposed bylaw changes, which would put less restrictions on who can be on the board, and expand the at large seats from six to eighteen.

MOTION: To approve the bylaw changes.

Moved by: B. Cherrie

Seconded by: M. Farnum

Passed: Yes

- B. D. Holter presented the board of directors slate for 2009 which is attached.

MOTION: To approve the board slate for 2009

Moved by: B. Cherrie

Seconded by: T. Wiedemer

Passed: Yes

VIII. NEW BUSINESS (D. Holter)

- A. A. Dorr talked about and asked for suggestions on events that would promote the awareness and hard work of the Corridor. Speakers were discussed and S. Gibson said he was open to speaking at local community groups.
- B. B. Cherrie suggested adding pedestrian lighting that ties Downtown to Expo Park. S. Gibson invited the board to join him on a walk along the Corridor with the CRA to look at improvements for the Prop C money. The walk will take place on Thursday, December 10.
- C. M. Loranger thanked the board for the Christmas bonus' for clean and safe team members and for their participation in the Chrysalis awards ceremony that honored the Corridor.

D. C. Macias reported that they are opening a 2nd Chano's restaurant at 3850 Figueroa at the old KFC.

IX. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:30pm p.m.